

Firm Name: Grant Thornton LLP
 Engagement: PVSC Integrity Oversight Monitor EQ2015-001-PS
 For Quarter Ending: 03/31/2016

Reports required under A-60 will be submitted by Integrity Monitors on the first business day of each calendar quarter to the State Treasurer and will contain detailed information on the projects/contracts/programs funded by the Disaster Relief Appropriations Act.

No.	Recipient Data Elements	Response	Comments
A. General Info			
1.	Recipient of funding	Passaic Valley Sewerage Commission (PVSC)	
2.	Federal Funding Agency? (e.g. HUD, FEMA)	FEMA	
3.	State Funding (if applicable)	N/A	
4.	Award Type	FEMA 406 Restoration and 406 Mitigation Funding	
5.	Award Amount	\$446.1 million	
6.	Contract/Program Person/Title	E. David Barth, Grant Thornton Project Manager	
7.	Brief Description, Purpose and Rationale of Project/Program	Passaic Valley Sewerage Commission has received federal FEMA funding in the amount \$446.1 million through 48 different Project Worksheets (PW). The scope of Grant Thornton's work is limited to 12 specific contracts whose value exceeds \$5 million. As of March 31, 2016 only three contracts exceeded the integrity monitoring threshold: 1) Temporary By-Pass Cabling - Travis Contract; 2) Administration Controls Building - Fine Wall Contract; and 3) Program Management Services - AECOM/HDR Contract	
8.	Contract/Program Location	PVSC, 600 Wilson Avenue, Newark, NJ	
9.	Amount Expended to Date	As of March 31, 2016 the following payments (associated with the three contracts) have been made: 1) Travis - \$15,198,758; 2) Fine Wall - \$1,014,496; and 3) AECOM/HDR - \$2,576,780.	
10.	Amount Provided to other State or Local Entities	\$0	
11.	Completion Status of Contract or Program	The Completion Status for each of the three contracts, currently subject to our review, is as follows: 1) Travis - Temporary By-Pass Cabling. The work authorized under this contract has been completed. A replacement contract was awarded on March 22, 2016. 2) Fine Wall - Administration Controls Building - This construction project was advertised on March 4, 2015 and awarded on June 4, 2015. PVSC issued the Notice to Proceed on September 14, 2015. As of March 31, 2016 approximately 25.8% of the contract work had been completed. 3) AECOM/HDR - Program Management Services. The AECOM/HDR contract was awarded on February 13, 2015. The initial contract period is for two years. PVSC issued the Notice to Proceed on April 2, 2015. As of March 31, 2016 approximately 46% of the contract work had been completed.	
12.	Expected Contract End Date/Time Period	The contract end dates for the three contract currently subject to our review are as follows: 1) Travis - March 22, 2016; 2) Fine Wall - September 13, 2016; and 3) AECOM/HDR - February 13, 2017	
B. Monitoring Activities			

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13.	If FEMA funded, brief description of the status of the project worksheet and its support.	<p>Grant Thornton is currently monitoring three projects. Funding is provided through two Project Worksheets (PW):</p> <p>PW 4701 (Substations and Cables) supports the Travis Inc. (Temporary By-Pass Cabling) and AECOM/HDR (Program Management Services) contracts . The authorized/eligible amount for PW 4701 is \$406.9 million.</p> <p>PW 4803 (Administration Controls Building) supports the Fine Wall (Administration Controls Building) contract. PW 4803's authorized amount is \$10.6 million.</p> <p>In addition to the specific work of these contracts, the PWs also fund other work not currently part of our review either because the contract values are less than the \$5 million threshold or the proposed projects have not been initiated.</p>	
14.	Quarterly Activities/Project Description (include number of visits to meet with recipient and sub recipient, including who you met with, and any site visits warranted to where work was completed)	<p>Grant Thornton's activities during this quarter included attendance at the Bi-Weekly FEMA Coordination Meetings and Monthly Construction Progress Meetings for the Administration Controls Building. During the quarter Grant Thornton communicated on a monthly basis the status of its' monitoring activities to the Treasury Integrity Monitor Liaison. During the quarter Grant Thornton met with PVSC on the following dates: January 6, 2016 - PVSC Administration and Engineering; January 13, 2015 - PVSC Finance and Administration Staff; January 19, 2016 - Construction Progress Meeting; January 27, 2016 - PVSC Engineering; February 4, 2016 - PVSC Engineering and AECOM-HDR; February 16, 2016 - Construction Progress Meeting; February 24, 2016 - PVSC Purchasing Agent; March 22, 2016 - Construction Progress Meeting; and March 23, 2016 - PVSC Executive Director, Legal Counsel, Chief Financial Officer and Purchasing Agent. In addition Grant Thornton met with Treasury Integrity Monitor Liaison and NJOEM - Recovery Bureau staff.</p>	
15.	Brief Description to confirm appropriate data/information has been provided by recipient and what activities have been taken to review in relation to the project/contract/program.	<p>PVSC has provided Grant Thornton copies of Travis, Fine Wall and AECOM/HDR invoices and supporting documentation. With this information Grant Thornton was able to confirm PVSC's compliance with FEMA and/or State administrative grant requirements and processes; and identify any issues that represented potential loss of Federal reimbursements.</p>	
16.	Description of quarterly auditing activities that have been conducted to ensure procurement compliance with terms and conditions of the contracts and agreements.	<p>During the Quarter Grant Thornton continued its in depth review of the Travis invoices paid between November 2015 and February 2016. Grant Thornton identified two areas of incomplete documentation: Subcontractor's invoices supporting Travis' billings and missing Certified Payroll on a few invoices. PVSC obtained the subcontractors' invoices and certified payrolls.</p>	

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17.	Have payment requisitions in connection with the contract/program been reviewed? Please describe	During the Quarter Grant Thornton reviewed 1) 17 invoices submitted by Travis and paid by PVSC for the Temporary By-Pass Cabling; 2) 3 invoices submitted by Fine Wall and paid by PVSC for the Administration Controls Building; and 3) 8 invoices submitted by AECOM/HDR for Program Management Services. In aggregate, as of March 31, 2016, Grant Thornton has reviewed 106 of 133 Travis invoices, 3 of 3 Fine Wall invoices and 10 of 11 AECOM/HDR invoices. The total value of the 133 Travis invoices represents \$15.2 million. The total value of the 3 Fine Wall invoices is \$1.0 million. The total value of the 11 AECOM/HDR invoices represents \$2.6 million.	
18.	Description of quarterly activity to prevent and detect waste, fraud and abuse.	During the Quarter Grant Thornton has worked with PVSC Engineering staff to collect supporting documentation that was not included in the electronic copies of the invoices under review. PVSC has been providing Grant Thornton the requested documentation.	
19.	Provide details of any integrity issues/findings	None noted	
20.	Provide details of any work quality or safety/environmental/historical preservation issue(s).	During this quarterly period Grant Thornton's construction oversight was limited to the Administration Controls Building Construction. Based on our site visits we did not observe any work quality, health and safety, environmental or historical preservation issues.	
21.	Provide details on any other items of note that have occurred in the past quarter	PVSC has provided Grant Thornton access to its procurement, financial and administrative files necessary to perform our reviews.	
22.	Provide details of any actions taken to remediate waste, fraud and abuse noted in past quarters	PVSC developed new bidding and contracting language to address ambiguous language used in a previous bid process. PVSC asked Grant Thornton to review draft RFQ/RFP documents to confirm that the contracting meets FEMA requirements; and Grant Thornton has provided several examples of FEMA approved contracting mechanisms.	
C. Miscellaneous			
23.	Attach a list of hours and expenses incurred to perform your quarterly integrity monitoring review	See Attached Time and Expense Report. During the quarter Grant Thornton provided a total of 249.5 hours for a cost of \$38,484.44	
24.	Add any item, issue or comment not covered in previous sections but deemed pertinent to monitoring program.	Based on our review of PVSC's financial and administrative processes, we concluded that PVSC's processes are appropriate for complying with FEMA grant management requirements and NJOEM standards. PVSC's financial and administrative processes provide the framework for ensuring that the functions adhere to grant program guidelines, procurement rules and reporting requirements. Proper controls appear to be in place to minimize the risk of deobligation of federal funds; duplication of benefits; process and payment errors; and waste, fraud and abuse.	

Name of Integrity Monitor:	Grant Thornton LLP
Name of Report Preparer:	Jack Reagan

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	Signature:		
	Date:	1-Jul-16	